



# CALEB GREENWOOD

An International Baccalaureate World School

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*Erin Hanson, Principal*  
Sacramento City Unified School District

August 14, 2017

Dear Caleb Greenwood Families,

Welcome to the 2017-18 school year at Caleb Greenwood! As we embark on our third year as an official International Baccalaureate Primary Years Program World School, we are excited to continue growing our Program of Inquiry, developing our global awareness and igniting the IB Action Cycle within each of our students. We are honored that you have chosen to join or remain in our community and entrust your child's education to us, and we will work tirelessly to ensure that this is yet another exciting and challenging year of growth and discovery for your child. Please read carefully for important information and changes regarding this school year.

### **BELL SCHEDULE**

SCUSD will continue to give teachers dedicated time every week to plan together to support improved outcomes for students. To accommodate this collaborative time, we will continue to release students early on Thursdays.

#### **Mondays, Tuesdays, Wednesdays & Fridays**

Kinder: 7:55am-11:30am

1<sup>st</sup>-6<sup>th</sup> Grades: 8:00am-2:12pm

#### **Thursdays (including the first day of school)**

Kinder: 7:55am-11:30am

1<sup>st</sup>-6<sup>th</sup> Grades: 8:00am-1:12pm

### **UPCOMING DATES**

*Kindergarten Back to School Party – Tuesday, August 22, 6pm-7:30pm*

Meet other kinder families for an evening play date at Glenn Hall Park.

*Kindergarten Meet & Greet – Thursday, August 24, 3pm-5pm*

Meet your kinder teacher, learn about the first day of school and visit your classroom.

*Back to School Social – Tuesday, August 29, 5pm-6pm*

Meet your teacher and catch up with our Caleb community.

Class lists will be posted at 5pm. School will close at 6pm.

*First Day of School – Thursday, August 31, 7:55am-1:12pm*

*PTSO Boohoo/Yahoo Coffee – Thursday, August 31, 8am-9am*

After you drop your child(ren) off for the first day of school, commiserate or celebrate with other parents and our PTSO Board with coffee and breakfast treats.

*Back to School Picnic – Friday, September 8, 5:30pm-8pm*

Bring your own picnic, enjoy tunes from DJ Char and purchase ice cream from the Meltdown Truck as we celebrate the new school year together at Glenn Hall Park.

*Back to School Night – Wednesday, September 13*

Parents only, please join us to find out about the 2017-18 school year, learn how to get involved, and hear from your child's teacher about this year's Program of Inquiry, events, class expectations and communication.

When attending these events and viewing class lists for the first time, please know that our staff takes great measures each spring to build balanced classes that allow teachers to maximize student learning and meet individual needs. This is a careful and thoughtful process that has already been completed, so please understand that I am unable to consider individual requests for class changes. It is important to us that every child has a positive, challenging and meaningful experience at Caleb Greenwood. Please know that if, at any time, you have concerns or questions about your child's education, the teachers and I will always make time to talk with you.

### **STAFFING CHANGES**

As with any profession, people move and positions change. This year we say goodbye to a new, but beloved, Caleb Greenwood teacher. Ms. Tessa Santos, RSP teacher, has left to take a second grade general education position in SCUSD. In her place, we welcome Ms. Kaitlin McLean who comes to us from Redding, CA where she taught elementary special education.

### **EVENTS CHANGES**

Based on the results of our parent survey last year, the needs of our community, and evolving social dynamics, we have decided to eliminate school-sponsored gender-specific events and focus on family events. As such, our annual daughters' dance and boys' bingo will be transformed into family-friendly events this year. We are in need of chairs for a variety of events this year, so please email [CalebGreenwoodPTSO@gmail.com](mailto:CalebGreenwoodPTSO@gmail.com) if you are willing and able to help.

Based on positive feedback last year about Young Actors Stage, we will bring this after school performing arts program back to Caleb again this year. This year's performance is Alice in Wonderland, Jr. As the newest school in the program and in order to keep this program at Caleb, we have been asked to make session and rehearsal changes. Rehearsals will run Mondays and Wednesdays, December 4 through February 21, 2018 with performances the weekend of February 23-25. We will also continue our partnership with Missoula Children's Theatre, but have moved that program to the week of May 7-12, 2018.

### **VOLUNTEER INFORMATION**

This is a great time to stop by and get a jumpstart on your volunteer paperwork. Remember that even with cleared fingerprints, an annual Level II Background Check is required for all school volunteers. Submitting this early will make it possible for you to volunteer in the classroom sooner. If you are hoping to go on field trips with your child this year, you also must have your fingerprints processed (only one time) which takes 6 to 8 weeks, so stop by soon to get the paperwork and information you need to make this happen. The office is open 8am-4pm, Monday through Friday.

### **FAMILY MENTOR PROGRAM**

If you are a new family to Caleb Greenwood or just looking to get the lay of the land, PTSO has a program just for you! Contact PTSO President, Tiffany Lichtig at [CalebGreenwoodPTSO@gmail.com](mailto:CalebGreenwoodPTSO@gmail.com) to get matched up with another Caleb Greenwood family to help guide you through the new school year.

Lastly, please take a few more minutes to review the attached school year calendar and bell schedules, classroom supply lists and Wellness Policy.

Getting a full night's sleep each night, eating a nutritious breakfast daily, limiting screen time, arriving at school on time everyday and having needed supplies are critical factors in how your child is able to learn for the entire school day. Please do your best to begin the summer-to-school transition early so we have rested and prepared students on the first important days of school and throughout the year. I look forward to working with you all this year and am eager to see our students as we celebrate the beginning of a new school year!

Yours in Partnership,

Erin Hanson, Principal  
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