

# MINUTES

**Caleb Greenwood PTSO Executive Board Meeting  
6:00 pm March 2, 2022  
Zoom call - social distancing**

A-1: Call to Order & Welcome

A-2: Roll Call of Executive Board Members

Present: Mairead Reinhard - President  
Kristin Peer - Vice President  
Rosanne Cherry - Faculty  
Ellen Martin - Secretary  
Chris Schofield - Co-Treasurer  
Lisa Epstein - Auditor  
Jennifer Wade - Member at Large  
Amy Pisarsky - Parliamentarian

Also Present: Julie Garrison - Co-Treasurer  
Principal Michelle Rossi  
Amy Wood

Absent:

A-3: Approval of Executive Board Minutes for: February 9, 2022

a. Vote. Chris Schofield made a motion. Kristen Peer seconded. Vote was 9 to 0.

A-4: Officer Reports

a. President's Report - Mairead gave a brief update. Tours are going great, tours have been given to incoming kinder and to some current families now. A lot has been happening on campus, work on Dia and Auction has occurred.  
i. During Maireads update, had a "zoom bombing". Kristen removed the person.

b. Treasurer Report - Chris Schofield & Julie Garrison

- i. Chris shared the budget vs actuals: No one had questions, there were no major changes from the previous month. We have been getting some funds coming in from our spring fundraiser. We are at approx \$36,000 net revenue. We are at a good place for the year.
- ii. Taxes- we had our income tax extension approved
- iii. We will pay for our insurance in the next month
- iv. We expect to receive a bill for the sex education program soon
- v. Shared the statement of financial position and highlighted we still have the money in the fund a need category
- vi. Chris would like everyone to think about, for the next meeting, putting our money into something like a money market account to bring in money, this will be discussed next month.
- vii. Mairead brought up the following financial requests to vote on:
  - 1. Sixth graders would like \$450 to pay for their end of year party. General discussion regarding this and putting it into the budget in future years. Chris suggested we create a new line item for this going forward. Chris motioned we make a new line item for 6th grade end of year celebration for \$500, Rosanne seconded, all in favor and none opposed (vote 9,0)
  - 2. Our school will hit 10,000 miles total for miles run by all kids. Mairead proposed a "10K day" with a budget of \$250. Money will be used to celebrate when the kids meet this milestone. Chris said financially this will not be a problem. Mairead motioned, Chris seconded, all in favor and none opposed (vote 9,0). Also mentioned was the possibility of turning Principal Rossi into a living "ice cream sundae" for this event. Mairead to invite Coach Eric to our next meeting to talk about this becoming an annual line event/budget line item. For this year this will be placed as part of the running club budget.
- c. Faculty Report - Rosanne Cherry- Teachers are getting ready to enter grades/report cards and have conferences. She complimented Coach Eric teaching PE and how nice this is for the primary grades. Overall kudos to Coach Eric for teaching PE and running club.
  - i. She discussed the tours and what a positive experience they have been
  - ii. She is discussing the spring auction with teachers. She is thankful that they all get to attend for free. She has discussed the teachers auction gifts, she gave an overview of what the teachers are planning to offer as auction items.
  - iii. For the month of March we will have spirit days every Friday.

#### A-5: New Business

- a. Dia- Lisa Epstein- event will be the 3rd week of March.

- i. Kelly Cordero has the events for Dia mapped out. Lisa is very excited about these events.
  - ii. We are prepared with our Beanstack subscription
  - iii. Starting March 21st there will be daily events on campus
  - iv. Fundraising portion will mostly occur online via the Beanstalk program (will also allow for checks etc for donations). Goal is to raise \$5000 to help support the action center
    1. Principal Rossi added that this will be presented to the teachers tomorrow
    2. She suggested that we communicate that our financial goal and what this breaks down to per student (approx \$10/student)
  - v. Budget request for Dia is \$250 for prizes.
  - vi. Rosanne shared an overview of what is planned for the week of Dia.
  - vii. Mairead made a motion to approve the budget of \$250 for prizes Ellen seconded, all voted in favor and none opposed (vote 9,0)
- b. Auction- Mairead and Jen gave a general overview of what is occurring with the auction. Currently have sold approx 33% of our tickets. We signed a contract for our entertainment, which will be an all female mariachi group. Mairead also noted that we have been very culturally appropriate with our theme. Roseanne followed up with who to send the teacher feature gifts to which is Elise, Rosanne to follow up with her offline/send an email.

A-6: Principal's Report: Principal Rossi- District has given us 15 8 foot picnic tables for outside lunch. They placed them all around campus so students have many places to gather.

They want to use the covid relief money for art supplies and people for recess to help with time for regulating emotions, doing informal art lessons, have athletes from Sac State come do character talks. Also we have a large amount of new clubs. Flag football will be Monday after school. They have placed a community board for club posters. She is also excited that her daughters are going to come to volunteer/ do some art on campus. Lifting the masks outside has been very exciting for the students/teachers.

More discussion to occur offline regarding field trips and expenses for field trips. Rosanne explained how this had occurred in previous years.

A-7: Adjournment 7: p.m.

- Next Executive Board meeting is Wednesday, April 6 at 6 pm (via Zoom). Open house event May 25, need to have a new board, committees planned for this open house event. More info to come in the next month and meeting

