

MINUTES

Caleb Greenwood PTSO General Board Meeting 5:30pm, November 8, 2023

Meeting in Caleb Greenwood Action Center

A-1. Call to Order & Welcome

- a. Meeting was called to order at 5:33 PM

A-2. Roll Call of Executive Board Members

Present:

Shana Nijjar – President
Kelly Parks--Treasurer
Nancy Castignetti – Secretary (Tardy)
Rosanne Cherry – Teacher Representative
Elise Brown – Parliamentarian
Amy Botill – Member At Large

Additional:

Samantha Trent – Principal
Amanda Autsen - Parent
Jessica Harold - Parent
Kelly Kerber - Parent
Matt Kerber - Parent

Absent:

Julie Garrison - Auditor
Tracey Weinstein – Vice President
Merril Domondon – Co-Treasurer

A-3. Approval of Motions:

- a. Approved Oct 4th Minutes
Mrs. Cherry motioned to approve the minutes. Elise Brown seconded the vote.
Minutes were approved.

A-4. Teacher's Report—Samantha Trent

- a. Flag football ended, coach hired for basketball
- a. Ms. Trent has spent some of the recess equipment budget and purchased new recess equipment - new tetherballs, volleyballs and nets, soccer goals and hula hoops.
- b. Everyone is very happy about the new walkie talkies. Every teacher and every support staff now has one to use, daily and in case of an emergency. They're providing an additional layer of security, should there be an emergency or issue on campus.

- c. ASES (Greenwood Scholars) is now providing per diems to teachers to do activities after school. The district is utilizing ASES funds to run that payroll. Some teachers have already been doing after school homework clubs and this is wonderful because now they can be paid for their time and contributions.
- d. Would love more assemblies on campus, hopefully one per month. There is already an assembly about dental hygiene in November scheduled.
- e. There will be a big assembly this month to help teach the kids about composting started onsite and then provide the school with resources to do so as well.
- f. River Park (including Caleb) has a drainage problem, esp in certain rooms (Rm 13, Ms. Burghgraef). The rains earlier in the week caused flooding outside of Room 13 and that lead to many books and supplies being damaged in Ms. Burghgraef's classroom. She is wondering how she can get help to replace these and also get help to fix/prepare her classroom for the upcoming winter rains/weather.
- g. MOTION MADE: To cover books that were destroyed by leaks during the rainstorm (roughly \$200)
 - Amy moved to pass a motion to approve these purchases, Elise seconded the motion.
Approved

A-5. Teacher's Report – Ms. Cherry

- a. Gearing up for parent conferences.
- b. Teachers got all their beginning of the year supplies thanks to Ms. Trent figuring out the ordering process, so everyone is very excited about that.
- c. Fall into IB did not happen this year but the Fall Festival is back so that is great.
- d. Jogathon Team: For next year, could there be a way for parents to see only what their own child raised and what the whole classroom raised? Instead of seeing what each child raised for the whole school. Is there a way to keep that confidential. Shana will investigate about this before the next fundraiser.

A-6. President's Report – Shana Nijjar (also reporting for Tracey, Treasurer report)

- a. Jogathon raised \$49,703! Ms. Cherry's class was #1 in fundraising and Mr. Prowell's was #2.
- b. Fall Festival: Success! Over 1000 people attended and it actually profited, which we were not expecting.
- c. Sac City Brews: \$704 raised over 2 days. The 2 days span was a great idea, we should consider that for future monthly dinner fundraisers.
- d. Next Thurs 11/16: Mountain Mike's is next dinner, then Mendocino Farms, 12/14
- e. Shana is looking for a lead to take over with setting up monthly fundraiser dinners (hopefully local businesses)
- f. Elise: Could we have fundraisers at bars? Wouldn't be family, but could be good for parents to attend if they can find child care.
- g. Zen Marshal Arts offered Parents Night Out for Caleb kids. They will donate 2 hours with 30 min pickup time. \$35/child includes pizza, drinks, and play. Staff are donating their time. This is scheduled for 12/9.

- h. Loaves and Fishes Day is tomorrow. Sandwiches made by 6th graders, all volunteers lined up, all food donated.
- i. Amy Wood has set up a coffee morning for teachers, getting orders and delivering them to the classrooms. Mrs. Cherry suggested google order form and non-coffee choices. Will be Mon 11/27.
- j. For Nov: Teachers would like to have more snacks available during PT conference week, because lunches are not scheduled as usual & snacks are good!
- k. Art to Remember: We would like to get more orders in. Ms. Trent can include that on the weekly call and through Infinite Campus.
- l. Will send out a blast to get more yearbooks ordered. Ms. Trent will also put this on Infinite Campus and on Sunday call.
- m. Shana has 10 leftover yearbooks from last year, if parents would like to buy.
- n. Spirit Wear sales: these are selling better, are visible all over campus. Holiday sale currently in progress. Just over \$100 earned so far. We should consider asking people to “model” gear for Caleb Facebook page to promote them. Could also post advertisements on bulletin boards near the office.
- o. Kinder tours: these are determined by the district and are very specific (same with Kinder enrollment dates)
- p. Jenna Fortuna had spoken to vendors in Old Sac who could host shopping events and give back a percentage to Caleb. Thread Eco & Warehouse Creative will open this up for 2 different days they have chosen. They would like someone to make a flier to advertise. Members are thinking that this is too much, because there are so many other fundraisers happening currently. We might revisit this idea in future.
- q. Ms. Trent: Will PTSO sponsor a 6th grade dance? Students have suggested/requested this. They have done this in the past. Teachers agreed. This might happen in May. Someone would have to budget it; this could be done economically (i.e., parent as “DJ”). Let’s keep it simple, since this is going to be right after the Spring Auction. Can the 6th grade students take charge--do budgeting, etc.? Elise says she can spearhead this, with at least one other 6th grade parent.
- r. Shana will ask the Talent Show planning committee if they are planning that for this year.

A-7. Treasurer’s Report—Kelly Parks

- a. We got a request for scholarship for Young Actors Studio and were able to grant from PTSO funds.
- b. Classroom Support: Only 10 teachers have requested teacher allotment (\$300). Let’s get the word out so all teachers can make the most of this.
- c. 3 additional printers have been ordered by teachers (CDW printers)

A-8: Fall Festival—Amanda Autsen

- a. Success! Great work spearheaded by Amanda in lead, and Jenna for decorations
- b. Committee got a lot of donations, products as well as high school volunteers
- c. Sold about 1,075 tickets
- d. Cougars Care: Families donated to cover costs for all who wanted to come

- e. After all expenses were covered: \$2,255.95 earned

A-9: Auction—Elise

- a. The Spring Auction will be on Saturday, April 27, 2024. DJ Chair is secured, still searching for a location. The gym was great, but was a ton of work for set-up and take-down (makes facilitation of auction more complicated)
- b. Most likely will stick to the Cantina theme (get maximum usage of our signs, etc.)
- c. We can all put out feelers to parents who will help with planning, particularly for acquiring items for auction and for acquiring sponsorships. Room Parents can help get the word out about these opportunities
- d. We will want to secure sponsorships and donations before multiple other local schools that are also doing fundraisers around that time

Meeting was adjourned at 6:46 PM.