

MINUTES

Caleb Greenwood PTSO Executive Board Meeting 6:00 pm December 7, 2022

Meeting in Action Center

A-1. Call to Order & Welcome

A-2. Roll Call of Executive Board Members

Present:

Tracy Weinstein — Vice President
Ying Sang Man — Secretary
Chris Schofield — Auditor
Elise Brown — Parliamentarian
Nancy Castignetti — Member at Large
Rosanne Cherry — Faculty
Sam Trent — Principal

Also Present: Shana Nijar, Mandi Autsen

Absent: Mairead Reinhard — President, Julie Garrison — Treasurer

A-3. Approval of Motions

a) **Executive Meeting Minutes for November 2, 2022**

Chris made the motion to approve, Nancy seconded.

For: 5*, Against: 0; **motion passed.**

* Ying Sang Man not present during motion.

A-4. Officers' Reports

a) **President's Report** — Tracy Weinstein

i. Literacy Fundraiser Update — Shana Nijar

Will be held in mid-March over a two-week period. There had been complaints in previous years that there was too much logging for parents to do. Using the Bingo card to sign off accomplishments was a winner. Read-to-a-dog was a kid favorite, however it was held on a Saturday last year, which excluded students for whom transportation was an issue. Lots of ideas were generated, so they need to be narrowed down. Will continue to use 99 Pledges for tracking.

b) **Treasurer's Report** — Tracy Weinstein

- All of the Jog-a-thon revenues and expenses have been recorded so this should be presenting the final number. Great job!
- A deposit has been paid for Westminster Woods.
- IXL and Reflex have been purchased to support students (Tutoring line).

- While it may appear we are overspending on Action Center/Library Books, we are not – the funds raised from Dia (Read-a-thon) last year are being utilized for these purchases and are tracked separately.
- Not reflected in these numbers: (1) Playground equipment expense, I believe utilizing the full amount, and (2) ~\$1,500 of Venmo income that primarily relates to Spiritwear.

Roseanne asked which pot does food/snacks for teachers' lounge come from. Chris thinks it's probably "staff appreciation." Roseanne asked if Crocker Art Museum's Art Ark could be scheduled as an assembly. Sam responded yes. Elise asked if the Art Ark stayed until after school-hours too, for families to visit. This was affirmed.

d) **Faculty Report** — Rosanne Cherry

Rosanne stated it was nice to have student-led conferences on campus again. Kids are so distracted now though with end-of-year festivities looming. Elk Grove school district stops instruction on the 16th.

A-5. New Business

a) **Auction** — Elise

The date is set for 4/22. The official budget will be line-itemed and ready for the January meeting.

b) **Fall Festival** — Mandi

The date is set for Friday 10/27/23. DJ Lady Char is already booked. Would like it to look more like a festival than a movie night, so that it's more community-based, i.e., families interacting with each other and the teachers. Even if 6th graders are doing Fall into IB, we still want some games. (Rosanne: we gotta have the cake walk—it's the biggest thing!) Instead of assigning one carnival game per teacher, have one per grade level. We want the teachers to have fun since they're volunteering. Also assign two volunteers for each shift so if there's a no-show, then the game is not abandoned. If we were to have bounce houses, they should be timed; maybe have one for older grades, one for younger grades. Would like to see an obstacle course set up. Rosanne liked the idea of a craft table, e.g., decorating pumpkins. Jenci will reach out to parents with kids in high school who need philanthropy hours, as well as Sac State's fraternities/sororities. Elise raised the question about pre-clearance due to volunteers being on campus. Rosanne said it was not required if they were under 18. Jenci said it's not required if they're parents with their kids. Jenci will be mindful of security and procure a peace officer.

c) **Movie Night** — Tracey

We will not be having Movie Night in Fall. Maybe in Spring, although we need to consider the daylight. Perhaps we consider showing a different movie just for the 6th graders.

d) **Christmas Tree Fundraiser** — Elise

This one fell through. Vendor needed time to purchase the trees and it was too last minute.

A-6. Principal's Report — Samantha Trent

Sam reported that she spent almost the entirety of the principal's budget on

- School playground equipment such as carts, wagons, air-compressor pumps (cleaning equipment was move out)
- The overage from Reflex/IXL
- CPR Training for staff

Chris stated that if there was a further need, then the budget could be adjusted.

A-7. Adjournment 6:40 p.m.

Next Executive Board meeting is January 11th.