

MINUTES

**Caleb Greenwood PTSO General Meeting
5:30 pm May 25, 2022
Caleb Greenwood multipurpose room**

A-1: Call to Order & Welcome

- a. Welcome - Ms Rossi welcomed everyone to the meeting and introduced herself and introduced the PTSO with a brief rundown of what PTSO does. She then introduced Mairead.
- b. Who is PTSO? What do we do?
 - i. Mairead introduced the current PTSO and gave a brief overview of what we do. She explained how PTSO runs during a regular (none covid) school year. The most important part she wanted everyone aware of is that everyone is welcome and a part of PTSO
 1. Three main functions of PTSO this year: responsible fiscal administrators, build community and support the teachers and staff.
 2. PTSO does fundraising to support the enrichment programs and IB at the school- brief explanation of what this entails.
 3. Mairead introduced the outgoing treasurer Chris. Chris gave an overview of the budget including the revenues over the year and how much money these raised. He also reviewed some of our larger expenses and what the revenues go to fund. Overall net revenue estimate is currently \$67,000.
- c. Introduction of Outgoing Executive Board
 - President Mairead Reinhard
 - Vice President Kristin Peer
 - Treasurer Chris Schofield
 - Secretary Ellen Martin
 - Member at Large Jen Wade
 - Parliamentarian Amy Pisarsky
 - Auditor Lisa Epstein

A-II. Election of Executive Board Members for 2022/2023 (names submitted as of May 14, 2022)- Mairead opened the floor for anyone who wanted to speak/run for a position,

no one did. All positions are currently running unopposed. Kristen made a motion to approve, Jen seconded. Verbal vote of all in favor from the room, no one opposed.

President Mairead Reinhard (one more year in term)

Vice President Tracey Weinstein

Treasurer Julie Garrison (one more year)

Co-treasurer Kelly Parks (to be voted in this fall for two year term)-not present for tonight's meeting

Secretary Ying Sang Man

Member at Large Nancy Castignetti

Parliamentarian Elise Brown (to be appointed in summer)

Auditor Chris Schofield

A-III. Draft Calendar for Next Year: This is our draft calendar with tentative dates and a call for volunteers. Anyone wishing to learn more or volunteer, please reach out to Mairead anytime: calebgreenwoodptso@gmail.com. All thoughts and questions are appreciated. Mairead mentioned that we need a yearbook coordinator as well as other volunteers.

Tuesday, 8/23: 5 pm - First Grade Welcome, Glenn Hall (Looking for volunteers!)

Wednesday, August 24: 3:00 - 5:00 pm - Kinder Orientation for parents + kids, Caleb

Thursday, 8/25: 5 pm - Kinder Welcome. Glenn Hall (Looking for volunteers!)

TBD Sat/Sun 8/27, 8/28: Work on track day(s)

Thursday, 9/1: First Day of School, Caleb. (Seeking Boohoo, yahoo coffee bar volunteers!)

Wednesday, 9/7, 6:00 pm - PTSO Meeting

Wednesday, 9/14, 5:30 pm: PTSO Meeting & Back to School Night

Friday, 9/23: Welcome Back Picnic, Glenn Hall

Wednesday, 10/5: 6:00 pm - PTSO Board Meeting

Friday, 10/14: Jog-a-Thon

Friday, 10/28: Fall into IB Festival (Seeking volunteers to support on campus events!)

Wednesday, 11/2: 6:00 pm - PTSO Board Meeting

Wednesday, 12/7: 6:00 pm - PTSO Board Meeting

December: Family Movie Night (Ellen Martin)

Wednesday, 1/11: 6:00 pm - PTSO Board Meeting

TBD 1/25, 1/27: Kinder Tours

Wednesday, 2/1: Kinder Winter Concert (Caleb Greenwood)

Wednesday, 2/8: Winter Concert for 1st - 6th Grades, Hiram Johnson (Seeking volunteer to get permit)

Wednesday, 2/15: 6:00 pm - PTSO Board Meeting

Wednesday, 3/1 6:00 pm - PTSO Board Meeting

3/13 - 3/17: Dia Literacy Event (Need volunteers to support Action Center literacy projects)

Wednesday, 4/5 6:00 pm - PTSO Board Meeting

Saturday 4/22: Spring Auction, TBD

May 7 - 13: Staff Appreciation Week (Need volunteers to help with communications & projects.)

Wednesday, 5/3: 6:00 pm - PTSO Board Meeting
TBD: International Day of the Family & Family Picnic
TBD: Talent Show
Wednesday, 5/24: PTSO General Meeting & Open House (Caleb)
Wednesday 5/31 Kinder Family Orientation (Caleb)
Wednesday, 6/7: 6:00 pm - PTSO Board Meeting
TBD: Volunteer Appreciation Event
Wednesday 6/14: 6th grade promotion
Thursday 6/16: Kinder Promotion
Thursday, 6/16: Last Day of School & Pool Party

Last Mairead invited everyone to the next PTSO meeting on June 1, 2022

A-IV. Adjournment at 5:47pm